



FORWARD PLAN

5 December 2016 - 9 April 2017

Produced By:

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City of York Council
West Offices
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EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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FORWARD PLAN ITEM

Meeting: Executive Member for Adult Social Care and Health

Meeting Date: 05/12/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Building a New City Centre Offer from Sycamore House

Description: Purpose of Report: The report provides an update to the Executive Member for Adult Social Care and Health and the Executive Member for Education, Children and Young People on proposals for building a new city centre offer for services delivered from Sycamore House. With a focus on emotional health and wellbeing, it advises of a new model for delivering services for Young People and Adults and provides a city centre offer for Young People in York.

The report will seek a decision on accepting the Department of Health Capital grant funding for the Safehaven Project and seek to accommodate third sector partners in the building as part of the model.

[This item was previously titled "Delivery of Mental Health Services in York – Sycamore House and as this report was for information only and no decision was required by the Executive it was agreed that an Executive report was not applicable so the item was briefly withdrawn]

It was then agreed that this item should be considered at an Executive Member for Adult Social Care and Health Decision Session on 5 December 2016 in consultation with the Executive Member for Education, Children and Young People.

Wards Affected: All Wards

Report Writer: Gary Brittain **Deadline for Report:** 21/11/16
Lead Member: Councillor Stuart Rawlings, Councillor Carol Runciman
Lead Director: Director of Health, Housing and Adult Social Care
Contact Details: Gary Brittain, Head of Commissioning and Contracts
gary.brittain@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Contact report author

Process:

- Vale of York Clinical Commissioning Group – Discover Engagement Event
- Tees Esk and Wear Valley NHS Trust – Rehabilitation and

Recovery Workshop

- Safe Haven – Project group which includes experts by experience and customers
- Mental Health customers
- Experts by Experience
- Partners from Vale of York CCG, Partnership Commissioning Unit and Tees Esk and Wear Valley NHS Trust
- Voluntary and Community Sector partners

Consultees:

Background Documents: Delivery of Mental Health Services – Sycamore House

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 03/01/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 07/12/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Definitive Map Modification Order (DMMO) Application to add a Footpath to the Definitive Statement: Askham Fields Lane, Askham Bryan

Description: Purpose of Report: To present an analysis and evaluation of a definitive map modification order application including supporting and rebutting evidence to ascertain if the legislative criteria has been met.

The Executive Member will be asked to consider the options, based on the evidence, whether the authority should, or should not, make a definitive map modification order.

Wards Affected: Rural West York Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Joanne Coote

joanne.coote@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact report author for further details.

Process: Consultation letter and map were sent out in February 2015.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/01/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 07/12/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Removal of 26no. BT Payphones at various locations across the City of York area

Description: Purpose of Report: BT are proposing to remove 26no. public payphones across the York area. The process for this includes a public consultation which includes, and is partly administered by, the relevant local authority. The purpose of this report is to consider each request individually reporting any local consultation responses received with a view to the Local Authority making a formal response to each application.

The Executive Member is asked to consider whether the Local Authority object or not to the removal of individual payphones.

Wards Affected: Acomb Ward; Bishopthorpe Ward; Dringhouses & Woodthorpe Ward; Fulford and Heslington Ward; Haxby & Wigginton Ward; Heworth Ward; Holgate Ward; Hull Road Ward; Huntington & New Earswick Ward; Micklegate Ward; Osbaldwick and Derwent Ward; Rural West York Ward; Strensall Ward; Westfield Ward; Wheldrake Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Matthew Parkinson, Planning Officer
matthew.parkinson@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further information.

Process:

BT have placed site notices on each payphone. The Local Authority have consulted each local Parish Council by letter. Consultees: The Local Authority, Local Parish Councils or Planning panels. The public by way of site notice.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/01/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: York Arts Education Service

Description: Purpose of Report: This report concerns the future of the York Arts Education Service.

Executive are asked to agree to a new delivery model for York Arts Education Service subject to presentation of an appropriate business plan.

This item will no longer be considered at the Decision Session - Executive Member for Education, Children and Young People on 22 November.

As the report will contain corporate implications in respect to support services and pension issues it has been agreed that this issue should be considered by Executive.

To allow more time to deliver the business plan this item has been deferred to the December meeting of the Executive.

Wards Affected:

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Education, Children and Young People

Lead Director:

Director of Children, Education and Communities

Contact Details:

Charlie Croft, Assistant Director Communities and Equalities
charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/01/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/16

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Burnholme Health & Wellbeing Campus: Key Decisions to Further Progress this Development

Description: Purpose of Report: To seek Member agreement to key decisions which will allow further progression of the development of the Burnholme Health & Wellbeing Campus, including the appointment of a Care Home provider as well as the management of and investment in community, library and health facilities on the site.

Executive are asked to agree the appointment of a Care Home provider as well as the management of and investment in community, library and health facilities, in order to progress the scheme.

Wards Affected: All Wards

Report Writer: Louise Ramsay, **Deadline for Report:** 24/11/16
Roy Wallington

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Roy Wallington, Programme Manager Older Peoples Accommodation, Louise Ramsay
roy.wallington@york.gov.uk, louise.ramsay@york.gov.uk

Implications

Level of Risk: **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact the report author.

Process: Residents, users and key stakeholders have been extensively engaged in examination of the proposals for Burnholme and the results of this engagement have helped to shape the proposals made in this report.
Furthermore, the Older Persons' Accommodation Programme has been the subject of extensive stakeholder and public engagement.

Consultees:

Background Documents: Burnholme Health & Wellbeing Campus: key decisions to further progress this development.

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 03/01/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Haxby Hall: Option Appraisal and Business Case to Secure the Long-Term Delivery of Older Persons' Care on this Site.

Description: Purpose of Report: To provide Members with an examination of options for the long term future of Haxby Hall, including seeking a partner to operate and redevelop as an alternative to consultation on closure, and to present for approval a business case which will secure the long-term delivery of older persons' care on this site.

Members are asked to consider the options and agree plans for the future of Haxby Hall.

Wards Affected: All Wards

Report Writer: Roy Wallington **Deadline for Report:** 28/11/16

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Roy Wallington, Programme Manager Older Peoples Accommodation
roy.wallington@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if

such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact the report author.

Process: Residents, their relatives, carers and staff as well as other key stakeholders will have been engaged in examination of the proposals for Haxby Hall and the results of this engagement shared with Members as part of this report. The Older Persons' Accommodation Programme has been the subject of extensive stakeholder and public engagement.

Consultees:

Background Documents: Haxby Hall: option appraisal and business case to secure the long-term delivery of older persons' care on this site.

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/01/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Lowfield Redevelopment: Business Case to Deliver a Care Home, Health Facilities and Housing

Description: Purpose of Report: To provide Members with feedback on the public engagement relating to the proposals for the Lowfield site and to seek agreement to the business case for the delivery of a care home, health facilities and housing on this site.

Members are asked to approve the business case for the delivery of a care home, health facilities and housing on the Lowfield site.

Wards Affected: All Wards

Report Writer: Roy Wallington **Deadline for Report:** 28/11/16

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Roy Wallington, Programme Manager Older Peoples Accommodation
roy.wallington@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Residents and other key stakeholder will have been engaged in examination of the proposals for Lowfield and the results of this engagement shared with Members as part of this report.

The Older Persons' Accommodation Programme has been the subject of extensive stakeholder and public engagement.

Consultees:

Background Documents: Lowfield redevelopment: business case to deliver a care home, health facilities and housing.

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/01/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/16

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: York Local Plan

Description: Purpose of Report: To provide information on the progression of York's Local Plan and the next steps.

Members are asked to consider the information on the progress and next steps of the York Local Plan.

Wards Affected: All Wards

Report Writer: Martin Grainger **Deadline for Report:** 24/11/16

Lead Member: Councillor Keith Aspden, Councillor David Carr

Lead Director: Director of Economy and Place

Contact Details: Martin Grainger, Head of Strategic Planning
martin.grainger@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:** It is significant in terms of monitoring required its effect on communities

Making Representations:

Process: Please contact the report author for further details.

Consultees:

Background Documents: York Local Plan

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/01/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/16

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Review of Fees & Charges

Description: Purpose of Report: To propose increase in Fees & Charges from 1st January 2017.

Members are asked to approve the recommended increase in fees and charges.

Wards Affected: All Wards

Report Writer: Jayne Close **Deadline for Report:** 24/11/16

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer and Corporate Services

Contact Details: Jayne Close, Accountant
jayne.close@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents: Review of Fees & Charges

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/01/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Annual Discretionary Rate Relief Decision Paper

Description: Purpose of Report: To approve any new awards of discretionary rate relief for the period 2017-2019.

Members are asked to consider any new applications against budget available and approve any new awards.

Wards Affected: All Wards

Report Writer: David Walker **Deadline for Report:** 28/11/16

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer and Corporate Services

Contact Details: David Walker
david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Annual Discretionary Rate Relief Decision Paper

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 03/01/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/16

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Park and Ride Specification

Description: Purpose of Report: This report will present Members with a number of options for items to be included, excluded or varied in the Park & Ride contract specification. The report will then inform the content of an Invitation to Tender which will be issued to potential Park & Ride suppliers shortly thereafter.

Members will be asked to ratify any material changes to the Park & Ride contract specification previously issued, prior to a competitive tendering exercise taking place.

Wards Affected: All Wards

Report Writer: Andrew Bradley **Deadline for Report:** 28/11/16

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Andrew Bradley, Principal Transport Planner, City Strategy
andrew.bradley@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact the report author for further details.

Process: Ahead of the Executive meeting, consultation will have been undertaken with bus operators to understand the barriers preventing the submission of a compliant bid to the previous, aborted, tendering exercise.

Potential operators of the Park & Ride service will be consulted.

Consultees:

Background Documents: Park and Ride specification

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/01/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Community Stadium Update Report

Description: Purpose of Report: To present an update on the Community Stadium project.

Members are asked to note the update.

Wards Affected: All Wards

Report Writer: Mark Wilson **Deadline for Report:** 25/11/16

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Customer and Corporate Services

Contact Details: Mark Wilson, Programme Officer, York Community Stadium Project
mark.wilson@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents: Community Stadium Update Report

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/01/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 07/12/16

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: City of York Safeguarding Adults Board – Annual Report

Description: Purpose of Report: The report details the achievements of the Safeguarding Adults Board during 2015/16 and the priorities and challenges for 2016/17.

Members are asked to note the report.

Wards Affected: All Wards

Report Writer: Kevin McAleese **Deadline for Report:** 28/11/16

Lead Member: Councillor Carol Runciman

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Kevin McAleese, Chair Adults Safeguarding Board
kevin.mcaleese@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: N/A

Consultees:

Background Documents: City of York Safeguarding Adults Board – Annual Report

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 03/01/17

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Housing & Safer Neighbourhoods)

Meeting Date: 19/12/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Peasholme Resettlement Centre

Description: Purpose of Report: The Executive Member is asked to consider new management arrangements for Peasholme Resettlement Centre.

This item has been withdrawn as it no longer requires an Executive Member decision.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Councillor David Carr

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Becky Ward, Service Manager
becky.ward@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Staff will be consulted on the new arrangement
Consultees : Peasholme charity staff and CYC staff at the centre

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 13/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 19/12/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Learning Services Self-Assessment

Description: Purpose of Report: The report will set out York Learning Services' self-assessment summary.

The Executive Member will be asked to approve the self-assessment.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure & Tourism

Lead Director:

Director of Children, Education and Communities

Contact Details:

Alistair Gourlay, Head of York Learning

alistair.gourlay@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: By email to the report author.

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Finance & Performance

Meeting Date: 19/12/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Petition Re: Former Manor School Playing Fields

Description: Purpose of Report: To acknowledge receipt of petition concerning the future use of the former Manor School Playing Fields and to outline the Council's response to the petition.

The Executive Member is asked to consider the officer recommendations and agree a way forward.

Wards Affected: Acomb Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Economy and Place

Contact Details: Philip Callow
philip.callow@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 13/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Finance & Performance

Meeting Date: 19/12/16

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Applications for Community Right to Bid under the Localism Act 2011

Description: Purpose of Report: To present applications to list the Grey House Public House, Elvington and Osbaldwick Primary School Playing Fields as assets of community value.

Executive Member is asked to consider and agree the officer recommendations.

Wards Affected: Wheldrake Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Economy and Place

Contact Details: Tim Bradley

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Environment

Meeting Date: 09/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Waste Collection Calendar 2017/18

Description: Purpose of Report: To present a revised waste collection calendar from April 2017 onwards.

The Executive Member is asked to approve the new calendar.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment

Lead Director: Director of Economy and Place

Contact Details: Charlie Croft, Assistant Director Communities and Equalities
charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 16/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Improving York's Parks and Gardens

Description: Purpose of Report: This report provides an overview of work to improve York's parks and gardens. It covers:

- The work of the Council's Environmental Community Officers in supporting community schemes
- Use of the £50k fund to support local environmental projects approved in May 2016
- Progress with the allocation of Section 106 funds following the introduction of new monitoring arrangements for Open Space Section 106 Funds in January 2016

The Executive Member will be asked to approve the plans and agree updated priorities for future use of funding.

This report will now be considered on 21 November in order to allow further time to develop proposals associated with the £50k fund.

To allow further time to develop proposals associated with the £50k fund this item was deferred from the 21 November Executive Member for Culture, Leisure & Tourism Decision Session to the 19 December 2016. For the same reason this item will now be deferred to the 16 January 2017 meeting.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Dave Meigh

dave.meigh@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

13/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 16/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Management of Allotments

Description: Purpose of Report: This report concerns the future management of the Council's allotments service.

The Executive Member will be asked to agree to a new delivery model for the Allotments Service subject to presentation of an appropriate business plan.

This report will now be considered at the 27 January Decision Session to allow more time for consultation.

Due to a change in the Assistant Directors working hours the January Decision Session will now take place on Monday 16 January 2017.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Dave Meigh
dave.meigh@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/02/17

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Housing & Safer Neighbourhoods)

Meeting Date: 23/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Review of Estate Improvement Grant

Description: Purpose of Report: To present to the Executive Member proposed changes to the estate improvement grant aligning the funding with ward committee fund and allowing the money to be used on the priorities for the area.

The Executive Member is asked to agree the changes.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Councillor David Carr

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Tom Brittain, Head of Housing Services, Liam Dennis, Community Involvement Officer
tom.brittain@york.gov.uk, liam.dennis@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Extensive consultation has been completed with customer and members.

Consultees: : Tenants and councillors

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/02/17

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Housing & Safer Neighbourhoods)

Meeting Date: 23/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: 2016/17 Tenant Satisfaction Survey Results

Description: Purpose of Report: To inform the Executive Member of the results of the 2016/17 Tenant Satisfaction Survey, including comparison to the 2015/16 survey results and Housemark national benchmarking where relevant.

The Executive Member is asked to note the results of the annual Tenant Satisfaction Survey.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Councillor David Carr

Lead Director:

Director of Health, Housing and Adult Social Care

Contact Details:

Alice Rowland, Tom Brittain, Head of Housing Services
alice.rowland@york.gov.uk, tom.brittain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Tenant Federation and Tenant Scrutiny Panel

Process: Presentation to Tenant Federation and Tenant Scrutiny Panel

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/02/17

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Housing & Safer Neighbourhoods)

Meeting Date: 23/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Sheltered Housing: Restructure in Housing Service Provision

Description: Purpose of Report: To describe the effect of operational service changes specifically with regard to tenants in sheltered housing, and ask for member approval for these changes.

The Executive Member is asked to approve the proposal to change the on site service provision in Gale Farm Court and Barstow House, to bring them in line with other sheltered housing schemes.

Wards Affected: Micklegate Ward; Westfield Ward

Report Writer:

Deadline for Report:

Lead Member:

Councillor David Carr

Lead Director:

Director of Health, Housing and Adult Social Care

Contact Details:

Louise Waltham, Tom Brittain, Head of Housing Services
louise.waltham@york.gov.uk, tom.brittain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: All affected tenants.

Adult social care have been consulted and are in support of these changes.

Process:

Consultation with tenants will not be undergone until there is approval for the direction of travel. If approval is given the process will be to talk to tenants through meetings, 1-1's and with written information also provided to explain the changes proposed and to discuss and address any individual concerns.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Education, Children and Young People

Meeting Date: 24/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Admissions Arrangements Consultation 2018/19

Description: Purpose of Report: This report seeks the Executive Member's approval for the City of York Council co-ordinated schemes and admission policies for the 2018/19 school year. It also seeks approval of the proposed individual school planned admission numbers (PANs) for the academic year beginning in September 2018. The report follows a period of consultation from October 2016 to December 2016.

The Executive Member will be asked to approve the admission arrangements (admissions policies and planned admission numbers) for all schools for whom the local authority is the admissions authority, for entry into school in September 2018.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Education, Children and Young People

Lead Director: Director of Children, Education and Communities

Contact Details: Tom Chamberlain, Office Manager, Education Access and Community Transport Team
tom.chamberlain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: In writing to the report author.

Process: Between 31/10/16 and 16/12/16. The statutory requirement is for a six week consultation.

Consultees - Headteachers and governing bodies of all schools in the City of York area, admissions authorities other than CYC (Voluntary Aided and Academy schools), neighbouring admissions authorities, dioceses of Church of England and Roman Catholic churches. Also any parent/carers of children in the area who respond to consultation documents.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Education, Children and Young People

Meeting Date: 24/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Provision of School Places from 'Basic Need' Capital - Spending Priorities and Schemes from September 2017

Description: Purpose of Report: This report seeks Executive approval for spending of 'Basic Need' capital for the provision of school places in order to accommodate rising pupil numbers for the start of the school year in September 2017 and beyond. 'Basic Need' funding is provided directly to Local Authorities for the purposes of ensuring a sufficient supply of school places, and together with forecast pupil numbers in planning areas across the city, informs the priorities for where additional provision is required.

Members are asked to approve the proposed budgets and spending allocations for a small number of schemes – including ensuring that the temporary accommodation required at Acomb Primary School for bulge classes admitted in September 2016 is in place for September 2017.

Update: It has been agreed that this decision will be taken by the Executive Member for Education, Children and Young People on 24 January rather than Executive on 26 January 2016 as this paper will now only focus on gaining approval for one Basic Need scheme to be delivered in time for the start of the school year in September 2017 rather than a wider programme of works.

Wards Affected: All Wards

Report Writer: Tom Chamberlain **Deadline for Report:** 12/01/17
Lead Member: Executive Member for Education, Children and Young People
Lead Director: Director of Children, Education and Communities
Contact Details: Tom Chamberlain, Office Manager, Education Access and Community Transport Team
tom.chamberlain@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or

expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: By email to the report author.

Process: Schools across the LA area are kept informed of pressures in the provision of school places, and the challenges around ensuring a sufficient supply. In early 2017 schools will be provided with detailed forecasts for their areas and a wider overview across the city. These forecasts will be over the next 5-7 years pupil numbers and will form the basis of consultation to come where is an evident shortage of places, as may be likely particularly in the South and West of the city.

Consultees: to date: Acomb Primary School – headteacher and chair of governors. In future: headteachers and governing bodies of all schools in the City of York area, any affected communities, and parent/carers of children in the area who respond to consultation documents.

Consultees:

Background Documents: Provision of School Places from 'Basic Need' Capital - Spending Priorities and Schemes from September 2017

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 13/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/01/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Disposal of Land to English Heritage for a Clifford's Tower Visitor Centre

Description: Purpose of Report: The report will set out proposals to dispose of the freehold of a small portion of land around Clifford's Tower to enable English Heritage to develop a Visitor Centre following award of planning permission for the scheme. The report will also seek permission to grant a short term lease for a plot of land to deliver public realm area next to the visitor centre.

Members are asked to approve the officer recommendations as outlined in the report.

This non key decision has been added to the Forward Plan at short notice because the report is time critical and will need to be considered prior to the Vision on Southern Gateway in January 2017.

This item has been deferred to the January Executive because the external valuations of land were not received in time to enable clear recommendations in the report.

Wards Affected: Guildhall Ward

Report Writer: Tracey Carter **Deadline for Report:** 16/01/17
Lead Member: Executive Member for Finance & Performance
Lead Director: Director of Economy and Place
Contact Details: Tracey Carter, Assistant Director-Regeneration and Asset Management
tracey.carter@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Disposal of Land to English Heritage for a Clifford's Tower Visitor Centre

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 13/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/01/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Options for the Disposal of 29 Castlegate

Description: Purpose of Report: To present to Executive options for the disposal of 29 Castlegate following the decision to relocate and reconfigure services currently operating from the building.

Members are asked to consider and make a decision on the options for the disposal of 29 Castlegate.

This item has been deferred to the January Executive as officers are still awaiting the final external valuation of this building before opening negotiations for the sale.

Wards Affected: Guildhall Ward

Report Writer: Tracey Carter **Deadline for Report:** 16/01/17

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Economy and Place

Contact Details: Tracey Carter, Assistant Director-Regeneration and Asset Management
tracey.carter@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact report author.

Process: None.

Consultees:

Background Documents: Options for the Disposal of 29 Castlegate

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 13/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/01/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Proposed Long Term Leases - West Bank Park, Glen Gardens, Scarcroft Green and Clarence Gardens

Description: Purpose of Report: The report seeks an Executive decision on granting long term leases to the following clubs/associations using the bowling/croquet facilities at:

- a. West Bank Park
- b. Glen Gardens Bowling Green
- c. Clarence Gardens
- d. Scarcroft Green

Wards Affected: Clifton Ward; Heworth Ward; Holgate Ward; Micklegate Ward

Report Writer: Tim Bradley **Deadline for Report:** 16/01/17
Lead Member: Executive Member for Culture, Leisure & Tourism
Lead Director: Director of Economy and Place
Contact Details: Tim Bradley

Implications

Level of Risk: **Reason Key:**

Making Representations: Please contact the report author for further details.

Process: Consultations with park users over the last 5 years.
Internally Capital Asset Board.

Consultees:

Background Documents: Proposed Long Term Leases - West Bank Park, Glen Gardens, Scarcroft Green and Clarence Gardens

Call-In

If this item is called-in, it will be considered by the 13/02/17
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Annual Report of the Financial Inclusion Steering Group 2015/16

Description: Purpose of Report: To update progress on financial inclusion activities, as supported throughout the year by the Financial Inclusion Steering Group (FISG), including FISG funded projects, Council Tax Support, York Financial Assistance Scheme (YFAS) etc.

Members are asked to receive the report for information as per Executive decision 30 July 2015 (Annual report of the Financial Inclusion Steering Group 2014/15).

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Adult Social Care and Health, Executive Member for Finance & Performance

Lead Director:

Director of Customer and Corporate Services

Contact Details:

John Madden, Benefits Assessments Manager, Resources - Financial Services Group
john.madden@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/01/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Taxi Licensing Policy

Description: Purpose of Report: To seek final approval of the Taxi Licensing Policy and conditions.

Members are asked to give final approval of a Taxi Licensing Policy and conditions relating to hackney carriage vehicles and drivers, and private hire vehicles, drivers and operators. The Policy was considered by Gambling, Licensing and Regulatory Committee on 25 April 2016 and agreed.

Wards Affected: All Wards

Report Writer: Lesley Cooke **Deadline for Report:** 16/01/17

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Lesley Cooke
lesley.cooke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Formal consultation took place between 12th February - 26th April 2016.

Consultees include Licences holders, North Yorkshire Police, Equality Groups, Disability Groups, Highways Authority (both local and county), School Transport Division, Safeguarding Children's Board, Service Users.

Consultees:

Background Documents: Taxi Licensing Policy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 13/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/01/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Council's Response to the Independent Flood Inquiry Report and Investment for Floods in the City's Infrastructure

Description: Purpose of Report: Members will receive the Independent Flood Inquiry report and the proposals on how we will respond. The proposals will highlight the improvements and the engagement process with the public and the Environment Agency on the appropriate governance structure around the programme of work that will enable the city to steer and shape the decisions on investment and projects.

Members will be asked to review and approve the Council's proposal on how we will respond to the Independent Inquiry report and to approve our engagement process on the governance structure.

Wards Affected: All Wards

Report Writer: Steve Wragg **Deadline for Report:** 16/01/17

Lead Member: Executive Member for Environment

Lead Director: Director of Economy and Place

Contact Details: Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Council's response to the Independent Flood Inquiry report and investment for floods in the city's infrastructure

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 13/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/01/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Lord Mayoralty 2017-18

Description: Purpose of Report: Members are asked to consider which of the political groups should be invited to appoint the Lord Mayor for the 2017-18 municipal year.

Members are asked to invite the group with the most points for the Mayoralty to nominate a Lord Mayor for the 2017-18 municipal year.

Wards Affected: All Wards

Report Writer: Anne Platt **Deadline for Report:** 16/01/17

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer and Corporate Services

Contact Details: Anne Platt
anne.platt@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents: Lord Mayoralty 2017-18

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 13/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/01/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Update on progress and vision for the Southern Gateway

Description: Purpose of Report: The report will set out progress to date on the Southern Gateway project and opportunities to partner with other stakeholders to deliver the regeneration aims for the area. It will also seek to establish the principles and parameters of the Area of Opportunity policy for inclusion in the Local Plan.

Members are asked to consider the recommendations as outlined in the report.

Wards Affected: Fishergate Ward; Guildhall Ward

Report Writer: Andy Kerr
Lead Member: Executive Member for Finance & Performance, Executive Member for Transport and Planning

Deadline for Report: 16/01/17

Lead Director: Director of Economy and Place

Contact Details: Andy Kerr
andy.kerr@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Update on progress and vision for the Southern Gateway

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 13/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Economic Development and Community Engagement (Deputy Leader)

Meeting Date: 07/02/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Playground Investment

Description: Purpose of Report: The report updates the Executive Member on bids received for funding under the Council's capital programme for playground improvement.

The Executive Member will be asked to agree priorities for investment from the fund.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economic Development and Community Engagement (Deputy Leader)

Lead Director:

Director of Children, Education and Communities

Contact Details:

Mary Bailey, Head of Communities and Equalities, Dave Meigh
mary.bailey@york.gov.uk, dave.meigh@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: By email to the report authors.

Process: Not envisaged as part of the reports, actions arising from specific sections the report will require consultation.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 09/02/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Economy and Place Capital Programme - 2016/17 Monitor 2 Report

Description: Purpose of Report: To set out progress to date on schemes in the 2016/17 Placed Based Services Capital Programme and propose adjustments to scheme allocations to align with the latest cost estimates and delivery projections.

The Executive Member is asked to approve the amendments to the 2016/17 Place Based Capital Programme.

This report will be considered at the 9 February 2017 Decision Session as the January decision session will not take place.

This item was originally called "Place Based Services Capital Programme - 2016/17 Monitor 2 Report."

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author.

Process: Please contact the report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 09/02/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of representations (objections) received to the proposed amendment to the Traffic Regulation Order in respect of Opus Avenue, White Rose Way and White Rose Close

Description: Purpose of Report: To consider the representations received to the proposed amendment to the Traffic Regulation Order in respect of Opus Avenue, White Rose Way and White Rose Close.

The Executive Member is asked to consider the options and make a decision accordingly.

Wards Affected: Rural West York Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Sue Gill

sue.gill@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 09/02/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Highways Digital Survey Proposals

Description: Purpose of Report: To give an overview of possibilities to improve our highway inspection, work identification and works realisation through the adoption of a remote survey and highway asset management system. A preferred product and route to procurement will be detailed in the report.

The Executive Member is asked to consider the possibilities detailed in the report and comment on its aims and approach and endorse the route to procurement that has been identified.

This item was deferred from 8 September to 8 December 2016 as the initial scope of the survey has been expanded and will need further analysis before a report can be presented.

The decision will now be taken on 9 February 2017 as the relevant information is still being collated and will not meet the required report deadlines for 8 December meeting.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Please contact report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 09/02/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Fourth Avenue Lay-by Scheme

Description: Purpose of Report: To present information about a scheme to construct parking lay-bys on Fourth Avenue, with the objective of reducing the number of times buses are delayed by poorly parked vehicles. The report will also feedback the details of the public consultation on the scheme.

The Executive Member is asked to decide whether to proceed with the scheme, modify the scheme or abandon the scheme.

Wards Affected: Guildhall Ward; Heworth Ward; Hull Road Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Julian Ridge

julian.ridge@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Letter to Councillors and internal City of York Council consultees, followed by letter to residents in area.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 09/02/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: 2015/16 Speed Management Programme - Traffic Regulation Order Advertisements

Description: Purpose of Report: To report on any objections received to the Traffic Regulation Order advertisements in connection with various proposed speed management schemes.

The Executive Member is asked to note the comments within the objections, but to approve the implementation of the schemes.

Wards Affected: Rural West York Ward; Strensall Ward; Wheldrake Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Tom Blair

tom.blair@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 09/02/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Holgate Road (Iron Bridge to Acomb Road) Cycle Scheme - Parking Around Chancery Rise Junction

Description: Purpose of Report: To report on results of the advertisement of Traffic Regulation Order to alter the parking arrangements around the junction of Chancery Rise and Holgate Road. To seek approval to implement the Traffic Regulation Order.

The Executive Member is asked to give approval to implement the Traffic Regulation Order.

Wards Affected: Holgate Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Tom Blair
tom.blair@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/02/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Steps Towards a Single Health & Safety (H&S) Organisation - Options for Change

Description: Purpose of Report: The Joint Head of H&S for York and North Yorkshire Councils has spent time reviewing and implementing best practice across both H&S services. To ensure resilience and best use of resources staff have started working informally as one workforce so resources and skills can be moved/shared across both services.

On 9th May 2016 the Executive Member for Environment agreed the establishment of closer organisational arrangements supported by formal secondment agreements for City of York Council (CYC) staff to North Yorkshire County Council (NYCC) supported by an service level agreement (SLA) to ensure that the form, resilience and quality of H&S service received by CYC is at least maintained if not improved. In November 2016 he will receive a progress update report to ensure progress is as expected and delivering planned benefits of closer working.

It was agreed in May 2016 that this arrangement would be short term to last no more than a year, and during this time an options paper and business case will come to the CYC and NYCC Executives to set up a formally constituted shared organisation with the options around the various service delivery models available to do so, including 'no change'. It is planned to bring the options paper to the Executives in January 2017.

Due to an administrative inputting error this item will be considered by Executive on 9 February 2017 and not by the Executive Member for Environment at his Decision Session on 9 January 2017.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment

Lead Director:

Director of Customer and Corporate Services

Contact Details:

Stuart Langston, Shared Head of Health and Safety
stuart.langston@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/02/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: North and Humber Regional Adoption Agency Options

Description: Purpose of Report: This report outlines a proposal that City of York Council will host a regional adoption agency. The report outlines the national and local context of the regionalisation of adoption services. It considers the four options for a legal basis for a North and Humber Regional Adoption Agency. It considers the risks and benefits for City of York Council in hosting a Regional Adoption Agency.

Members will be asked to:

- agree to City of York hosting the North and Humber Regional Adoption Agency
- agree legal basis for North and Humber Regional Adoption Agency

Wards Affected: All Wards

Report Writer: Mary McKelvey **Deadline for Report:** 30/01/17
Lead Member: Executive Member for Education, Children and Young People
Lead Director: Director of Children, Education and Communities
Contact Details: Mary McKelvey
mary.mckelvey@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: By email to the report author.

Process: The Project Board to develop this work consists of the Assistant Directors of City of York Council, North Lincolnshire Council, North Yorkshire County Council, North East Lincolnshire Council, City of Hull Council and East Riding of Yorkshire County Council, whose work is overseen by the regional Association of Directors of Children's Services, alongside representatives of adoptive parents and the Voluntary sector. There has been extensive and on-going consultation with adoptive parents, and where appropriate young people, professionals and the Voluntary sector.

Consultees: Children's Services Directors for City of York Council, East Riding County Council, North Lincolnshire Council, North Yorkshire County Council, North East Lincolnshire Council, City of Hull Council, representatives of adoptive parents and representatives of the Voluntary sector.

Consultees:

Background Documents: North and Humber Regional Adoption Agency Options

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 27/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/02/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Capital Programme Budget 2017/18

Description: Purpose of Report: To present the capital programme, including detailed scheme proposals.

Members are asked to recommend the proposals to Full Council.

Wards Affected: All Wards

Report Writer: Emma Audrain **Deadline for Report:** 30/01/17

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer and Corporate Services

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services
emma.audrain@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the

award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Capital Programme Budget 2017/18

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 27/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/02/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Q3 Capital Programme Monitor

Description: Purpose of Report: To provide Members with an update on the capital programme.

Members are asked to note the issues, recommend to full Council any changes as appropriate.

Wards Affected: All Wards

Report Writer: Emma Audrain **Deadline for Report:** 30/01/17

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer and Corporate Services

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services
emma.audrain@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a

key decision e.g. the
award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Q3 Capital Programme Monitor

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 27/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/02/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q3 Finance & Performance Monitor

Description: Purpose of Report: To provide Members with an update on finance and performance information.

Members are asked to note the issues.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 30/01/17

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer and Corporate Services

Contact Details: Debbie Mitchell
debbie.mitchell@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Q3 Finance & Performance Monitor

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 27/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/02/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Financial Strategy

Description: Purpose of Report: To present the Financial Strategy, including detailed revenue budget proposals.

Members are asked to recommend the proposals to Full Council.

Wards Affected: All Wards

Report Writer: Sarah Kirby **Deadline for Report:** 30/01/17

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer and Corporate Services

Contact Details: Sarah Kirby
sarah.kirby@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Financial Strategy

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 27/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/02/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management Strategy Statement and Prudential Indicators

Description: Purpose of Report: To set out the treasury management strategy, including the annual investment strategy and the minimum revenue provision policy statement and prudential indicators.

Members are asked to recommend the strategy to Full Council.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 30/01/17

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer and Corporate Services

Contact Details: Debbie Mitchell
debbie.mitchell@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management Strategy Statement and Prudential Indicators

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 16/03/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Oakhaven Extra Care Facility: Appointment of Preferred Bidder

Description: Purpose of Report: To seek Member agreement to appointment the preferred bidder for the provision of an Extra Care facility at Oakhaven in Acomb.

Due to delays in agreeing the preferred procurement route this item has been deferred. Subject to receipt of satisfactory bids, officers should be in a position to recommend a preferred bidder to the Executive on 16 March 2017.

Wards Affected: Holgate Ward

Report Writer: Roy Wallington **Deadline for Report:** 06/03/17

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Roy Wallington, Programme Manager Older Peoples Accommodation

roy.wallington@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Potential providers and key stakeholders have been extensively engaged in examination of the proposals for an Extra Care facility at Oakhaven and the results of this engagement have helped to inform the selection of a preferred bidder to delivery this scheme. Furthermore, the Older Persons' Accommodation Programme has been the subject of extensive stakeholder and public engagement.

Consultees:

Background Documents: Oakhaven Extra Care facility: appointment of preferred bidder.

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 03/04/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 16/03/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Delivering a OnePlanetCouncil

Description: Purpose of Report: To provide an update on how the council is working towards becoming a OnePlanetCouncil, including progress towards the new OnePlanetCouncil Policy, new OnePlanetCouncil Action Plan (Phase 1 and Phase 2) and delivery of the new Carbon and Resource Smart Management Plan.

Executive are asked to note the content of the report.

This item will no longer be considered by the Executive Member for Environment at his Decision Session on 28 November 2016. It will now be considered by Executive on 16 March 2017.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment

Lead Director: Director of Economy and Place

Contact Details: Jacquie Warren
jacqueline.warren@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact report author.

Process: Please contact report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 16/03/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: City of York Safeguarding Children Board Annual Report 2015/16

Description: Purpose of Report: The Annual Report is a statutory requirement of the safeguarding children board. It outlines the work of the board over the past year and highlights priority areas for the following year.

Members will be asked to note the report.

Wards Affected: All Wards

Report Writer: Jon Stonehouse **Deadline for Report:** 06/03/17
Lead Member: Executive Member for Education, Children and Young People
Lead Director: Director of Children, Education and Communities
Contact Details: Jon Stonehouse, Director of Children, Education and Communities
jon.stonehouse@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: By email to the report author.

Process: The Annual Report was produced with contributions from CYSCB partners.
Consultees: CYSCB board members

Consultees:

Background Documents: City of York Safeguarding Children Board Annual Report 2015/16

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/04/17